



Board of Aldermen Request for Action

MEETING DATE: 10/18/2022

DEPARTMENT: Administration

AGENDA ITEM: Appointment of Economic Development Committee Member

REQUESTED BOARD ACTION:

Motion to approve the nomination of Kelly Kobylski to the Economic Development Committee.

SUMMARY:

The Board of Aldermen appoints members to the Economic Development Committee. This appointment of Kelly Kobylski replaces the position previously held by Cali Maxfield.

PREVIOUS ACTION:

N/A

POLICY ISSUE:

Section 155.020 of the Code of Ordinances requires the Board of Aldermen to appoint representative to the Economic Development Committee.

FINANCIAL CONSIDERATIONS:

None

ATTACHMENTS:

- | | |
|---|-----------------------------------|
| <input type="checkbox"/> Ordinance | <input type="checkbox"/> Contract |
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Plans |
| <input type="checkbox"/> Staff Report | <input type="checkbox"/> Minutes |
| <input checked="" type="checkbox"/> Other: Resume | |



Kelly Kobylski

📍 Smithville, Missouri 64089 📞 8165905725
✉ kellykobylski@gmail.com

PROFESSIONAL SUMMARY

Talented Owner with excellent marketing, customer service and facility oversight skills and more than **Number** years of experience. Highly effective and comfortable working with people at all levels in organization.

SKILLS

- Strategic Planning
- Work Organization and Prioritization
- Business Planning
- Employee Motivation and Performance
- Leadership and People Development
- Performance Assessment
- Financial Management
- Policy and Procedure Development
- Team Leadership
- Preschool Programs
- Recruitment and Hiring
- Finance and Accounting Operations

WORK HISTORY

OWNER/OPERATOR

06/2009 to 05/2022

Children First Montessori | Smithville, MO

- Managed day-to-day business operations.
- Consulted with customers to assess needs and propose optimal solutions.
- Trained and motivated employees to perform daily business functions.
- Enhanced operational efficiency and productivity by managing budgets, accounts and costs.
- Recruited, hired and trained initial personnel, working to establish key internal functions and outline scope of positions.
- Maintained up-to-date administrative records to monitor operational conditions.
- Established, optimized and enforced business policies to maintain consistency and high-quality standards across industry operations.

TRAINER AND ACCOUNTING

04/2003 to 07/2005

Jeremiah Johnson's | Kansas City, MO

- Mentored new hires, resulting in stronger staff development and increased productivity.
- Monitored participant workflow and behaviors throughout training process.
- Scheduled and taught in class and online courses to increase learning opportunities.
- Performed continuous evaluations of content and plans in order to enhance delivery and improve effectiveness.

- Gathered financial information, prepared documents, and closed books.
- Completed daily cash functions like account tracking, payroll and wage allocations, budgeting, donating and cash and banking reconciliations.

HAIRSTYLIST

12/1995 to 10/2001

Dillards Department Store | Montgomery , AL

- Educated customers on products to maximize benefits.
- Processed payments, entering sales in register for prompt customer service.
- Scheduled customer appointments and rearranged individual time slots to meet demand.
- Suggested treatments and styles to suit customer appearance and fashion choices.

NEW ACCOUNTS REPRESENTATIVE/ INVESTMENTS

08/1990 to 11/1994

AmSouth Bank | Montgomery , AL

- Increased customer satisfaction ratings through proactive and actionable resolutions to questions, concerns or challenges.
- Proposed available products and solutions to meet diverse requirements.
- Oversaw account services for key regional clients.

EDUCATION

Finance

Auburn University-Montgomery, Montgomery, AL

Cosmetology

John Patterson Technical School, Montgomery, AL

ADDITIONAL INFORMATION

Served on Smithville, MO EDC from 2018-2022.

Appointed and Elected to Board of Alderman Ward 3 from 2020-2022.